

INVITATION TO PARTICIPATE AS CSP OBSERVER

This refers to the Competitive Selection Process (the "CSP") conducted by the Province of Siquijor Electric Cooperative, Inc. ("PROSIELCO") for the 5MW-11 MW baseload supply of PROSIELCO.

The duly constituted PROSIELCO Bids and Awards Committee ("PROSIELCO-BAC") for this CSP invites the following entities or groups to act as *CSP Observer* for the ***Bid Submission Deadline, Opening, and Evaluation of Bids*** for the CSP on **07 October 2025 starting at 9:30 AM** at the El Pergentina Beach Resort, Tinago, Siquijor, Siquijor:

- a. Consumer representatives from the Department of Trade and Industry (DTI)-accredited consumer groups or from the Securities and Exchange Commission (SEC)-registered consumer groups;
- b. Community representatives, such as the local chamber of commerce, homeowners associations, local pastoral councils, academe, parent-teachers associations, and/or for ECs, representatives from Multi-Sector Electrification Advisory Council and/or Barangay-Member Consumer Electrification Committee; and
- c. Interested civil society organizations and consumers.

The above identified entities or interested consumers shall inform the PROSIELCO-BAC of its/his/her interest to participate as a CSP Observer by sending a scanned copy of the duly accomplished **Letter of Interest to Participate as CSP Observer** (attached hereto as Annex "A") and the **Sworn Undertaking** (attached hereto as Annex "B") to the PROSIELCO-BAC Secretariat's email address <prosielcocsp2025@gmail.com> no later than 5:00 P.M., 06 October 2025.

For orderly conduct and administrative efficiency of the CSP proceedings, only the **first two (2)** groups/entities/consumers for each category identified in paragraphs (a) to (c) above which/who successfully completed the requirements on or before the stated deadline shall be given access to and shall be allowed to ***physically*** attend the Opening of Bids.

Other interested groups, entities, or consumers may observe the proceedings ***virtually*** through a live stream, with the link to be posted on the PROSIELCO's social media page.

**LETTER OF INTEREST TO PARTICIPATE AS CSP OBSERVER
(FOR CONSUMER REPRESENTATIVE GROUP/ COMMUNITY GROUP/CIVIL
SOCIETY ORGANIZATION)**

The _____ is interested to participate as a CSP Observer for the Competitive Selection Process conducted by the Province of Siquijor Electric Cooperative, Inc. Bids and Awards Committee for the 5MW- 11MW baseload supply of PROSIELCO.

In accordance with Section 9, Article IV of the Energy Regulatory Commission's Resolution No. 16, Series of 2023, _____ is hereby authorizing _____, of legal age, residing at _____ as its duly authorized representative/designated CSP Observer.

AUTHORIZED SIGNATORY

Date: _____

REPUBLIC OF THE PHILIPPINES }
CITY/MUNICIPALITY }

CSP OBSERVER SWORN UNDERTAKING OF COMPLIANCE TO THE ENERGY REGULATORY COMMISSION’S RESOLUTION NO. 16, SERIES OF 2023

I, _____, of legal age, Filipino, and residing at _____, after having been duly sworn to in accordance with law, depose and state that:

1. I am a duly authorized representative of _____, as evidenced by herein attached as Annex “A”.
2. I shall act as a CSP Observer for the Competitive Selection Process (“CSP”) conducted by the Province of Siquijor Electric Cooperative, Inc. Bids and Awards Committee for the 5MW-11 MW baseload supply of PROSIELCO.
3. I have read and understood the guidelines set forth in Resolution No. 16, Series of 2023, entitled “*Implementing Guidelines for the Procurement, Execution, and Evaluation of Power Supply Agreements entered into by Distribution Utilities for the Supply of Electricity to their Captive Market*” (the “CSP Guidelines”) issued by the Energy Regulatory Commission.
4. Pursuant to the requirement laid down in Article IV, Section 9 of the CSP Guidelines,¹ I hereby undertake that I will strictly adhere to ERC’s CSP Guidelines, such as not file any suit or action while the CSP is underway,² and inform the Bids and Awards Committee in writing if I am not available to attend any of the CSP stages.³
5. I shall only witness the proceedings, do not have the right to vote, and will not participate or act in any way that may delay the conduct of the CSP; and
6. I may be reached at _____. I request that my contact details be kept in confidence and shall not be used for any purpose other than communication related to the CSP.
7. I am executing this *Sworn Undertaking* to attest to the truth of the foregoing and for whatever purpose it may serve.

IN WITNESS HEREOF, I have hereto set my hand this _____ day of _____, 2025, at _____.

Affiant

SUBSCRIBED AND SWORN to before me **NOTARY PUBLIC** for and within _____, Philippines, this _____ day of _____, 2025, affiant exhibiting to me her _____, with No. _____, valid until _____, as proof of his/her identity.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20____.